

Minutes of Parent Council Meeting Wednesday 6 May 2015

Present:

Scott Allan (<i>PC Chair</i>)	Mhairi Stratton (<i>Head</i>)
Susan Ryan (<i>PC Treasurer</i>)	Amy Milne (<i>Depute Head</i>)
Jenn Meikle (<i>PC Clerk</i>)	Angie Thomson (<i>PC</i>)
Sharon Gilmour (<i>PC</i>)	Ann Patton (<i>PC</i>)
Andrew Agnew (<i>PC</i>)	Andy Forrest (<i>Councillor</i>)

Apologies: Christen Fleck, Pamela Martin, Addie Allan

	Action
<p>1. Previous Minutes Approval Approved –Anne, seconded - Susan</p>	
<p>2. Action from Previous Minutes Newsletter - has been sent. Class Rep bag drop – Sharon has written the bag drop information. It was decided that photos would not be included this time as class reps will likely change at the end of term. Photos will be included in the next bag drop after the AGM when new class reps are appointed. Posters to be placed in Reception and on Noticeboard. Discussion about the role of class reps. Scott/Sharon to organise from National Standard. <i>Carried forward to next meeting.</i> Parking – only one response to the “Design a Poster” competition. Mhairi to resend with a prize for the winner of a pass to Blair Drummond Safari Park. Parking – Andy Forrest has raised the issue with Police Scotland. Police will have more of a presence and will issue on-the-spot fines. Scott to email Mhairi the name of the new Community Police Officer.</p>	<p style="text-align: center;">Scott/Sharon</p> <p style="text-align: center;">Mhairi</p> <p style="text-align: center;">Scott</p>
<p>3. Head Teacher’s Report Achievement Week – every child has learned a new skill and will receive a certificate. Positive feedback from children and parents. Looking to run 3 Achievement Weeks next year. P7 transition to Musselburgh Grammar has begun. Nursery children will visit P1 teachers soon. Iris Burns and Susan Marrins confirmed as P1 teachers next year. Hannah Buchan and Susan Bryce will be nursery teachers. Currently recruiting 2 part-time principal teachers and one full-time class teacher. Andrew will represent the Parent Council at interviews on 25 May, and Scott on 1 June. All Parent Council members urged to attend recruitment training. Reports have been sent, parent consultations next week. Pupil reports are overly time-consuming, therefore, the format will be re-evaluated. Parent Council member to be involved in this process. Evaluation workshop – Parent Council reps needed. Pupil voice Monday 11 May. Work starts next week in the Playground (drilling) before temporary units</p>	

<p>arrive. Lloyds Bank returning again this year to upgrade the playground and to paint front of School. Entrance to School car park is moving to Albert Place. Gates will be closed after staff arrival. The School has been chosen as a leader of teaching numeracy in Scotland. There will be Ministerial visit at the School on Wednesday 20 May to celebrate this.</p>	
<p>4. Constitution Update Awaiting final sign-off from East Lothian Council. Once received, will form part of the pack for the new term.</p>	
<p>5. Current Events Parents Get-Together – Friday 19 June at Wallyford Miners Club, £5 per ticket (entry and draw). Addie arranging raffle prizes. (No buffet, nibbles only). Susan will book the Club (lounge). Susan to confirm times. If this event is successful, a bigger Parent Get-Together will be organised next year.</p>	Susan
<p>P1 Parent Session – Mhairi to confirm date and time. Parent Council members asked to serve tea/coffee.</p>	Mhairi
<p>Action Day – Lloyds will work on Friday, parents on Saturday. Addie will do a flyer to advertise the event. Scott/Addie contacting contractors for items for the playpod. Friday – Sharon, Jenn, Andrew and Angie will serve tea/coffee to Lloyds workers. School to contact Day Today for donation of food. Parent Council to supply tea/coffee, cups etc.</p>	
<p>Parent Consultation – Tuesday 12 & Thursday 14 May. Parent Council reps needed for meet and greet and to use the opportunity to promote upcoming events. Jenn to email for everyone’s availability. Appointment times being sent out tomorrow.</p>	Jenn
<p>6. Moving Forward Newsletter – Susan/Addie to forward to Mhairi by Monday 11 May.</p>	Susan/Addie
<p>Communication Sub-Group – Susan/Addie will continue to update Facebook/Twitter.</p>	
<p>Technology in the Classroom – wireless network will be installed before the Summer holidays. One teacher will pilot all the iPads in their class for a term and feedback to other teachers. Ideally would like 33 iPads (one per child) or 17 (one between two). Parent Council will aim to fund 20. Scott has acquired £1,000 from East Lothian Development. Mhairi to check whether VAT can be claimed back if they are bought through the School.</p>	Mhairi
<p>School Improvement Plan – will be devised using feedback from Workshops. Will state how it fits into the cluster.</p>	
<p>7. AOCB East Lothian Developments have submitted their application for the 1450 units and await a decision at the Planning Committee meeting scheduled for June</p>	

2015.

Goshen – the developer will be submitting applications for Planning within the next 3 months once all public consultations have taken place. Please note, there will be a consultation at Musselburgh East Community Learning Centre on Wednesday 13 May 2015, 4pm-8pm

8. **Date of Next Meeting**
Wednesday 3 June 2015